**Regular admission**

**Documentary Requirements:**

1. Filled-up application form from TAO or from BatStateU website: https://batstate-u.edu.ph/admission-and-registration/
2. 2 pcs. 2” x 2” picture of good quality, white background
3. Non-refundable testing fee
4. Original NSO/PSA Birth Certificate
5. Photocopy of NSO/PSA Birth Certificate
6. Testing fee of ₱250.00

**Age Requirements:**

1. 5 years old by August 1 next year; OR
2. 5 years old by October 31 next year WITH proof of completion of Early Childhood Education (Day Care / Learning Centers like Day Care or Kinder I Completion Certificate) (DepEd Order No. 20, s. 2018).

**Procedures**

1. Get an Application Form for Admission (BatStateU-FO-TAO-01-A) to TAO or download it at https://batstate-u.edu.ph/admission-and-registration/
2. Submit the filled-up application formwith all the requirementsto the TAO for evaluation.
3. Pay the Testing fee at the Cashier’s Office.
4. Submit the Application form to TAO and wait for the issuance of Admission Test Permit for Pre-Elementary and Elementary (BatStateU-FO-TAO-03-A).
5. On the scheduled date and time, take the BatStateU Kinder II admission test. Testing can also be done upon filing an application, depending on the availability of the examinee, examiner and the testing area.
6. Present the Test Permit to TAO on the announced release of test result.
7. Get theNotice of Passing if qualified.
8. Pay the Reservation Fee at the Cashier’s Office.
9. Present the proof of payment and the Notice of Passing to TAO to get the Admission Slip for Registration (BatStateU-FO-TAO-05-C).

**Returnees And Transferees**

BatStateU does not accept transferees and returnees in all grade levels, Grade 1 to Grade 12 except for Grade 7 applicants with highest honors who passed the BatStateU Junior High School Admission Test (Guidelines for the Testing, Admission and Retention of BatStateU Integrated School, Article V, Section 1.5).